

How to create a personal registration and activate a subscription on ingentaconnect™

In order to access your personal subscriptions online you must first complete a simple one-time registration and activation process. This takes no more than a few minutes. If you are already registered with ingentaconnect and want to add a new title or renewing an existing subscription, please sign in and start at SECTION B.

A

Register – ingentaconnect need to know who you are

Go to: <http://www.ingentaconnect.com/register/personal>

Enter your personal information in the fields provided.

Step 1. Create a **User ID** and **Password**. Be sure that the information that you register with matches the information you provided upon purchasing your subscription; for example, the same first and last name and the billing zip code.

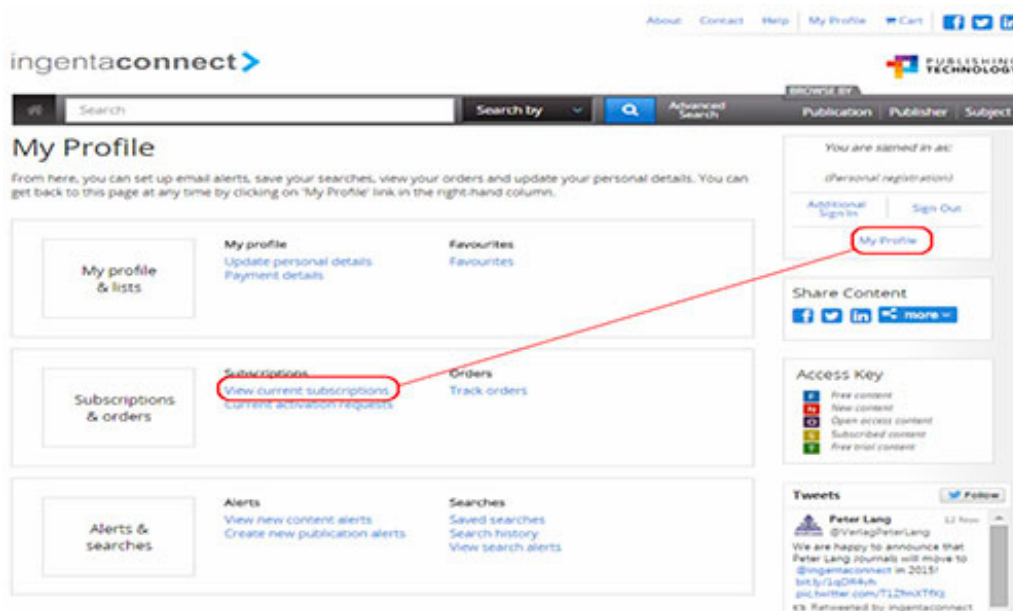
Step 2. Check the box next to **I agree to the terms and conditions**.

Step 3. Click **Register**.

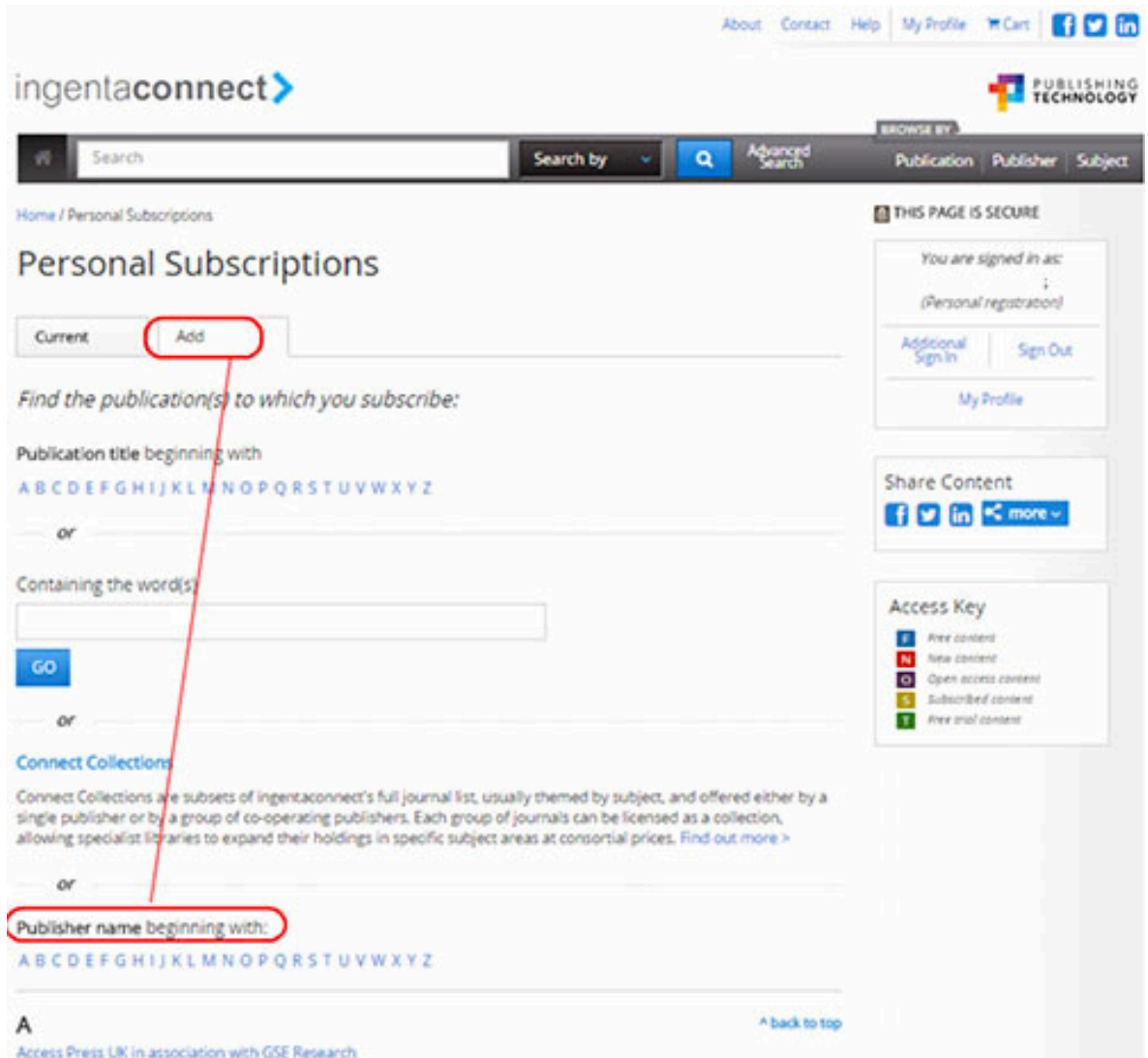
B

Activate Subscription(s) – to what content are you claiming access?

Step 4. Select the **View Current Subscriptions** link found in the center of the screen or under **My Profile** in the right hand menu bar.



Step 5. Choose the **Add** tab – search or browse to the publisher or journal title(s) to which you subscribe.



The screenshot shows the 'Personal Subscriptions' page on the ingentaconnect website. At the top, there are navigation links for 'About', 'Contact', 'Help', 'My Profile', and 'Cart', along with social media icons for Facebook, Twitter, and LinkedIn. The main header features the 'ingentaconnect' logo and a search bar with a 'Search by' dropdown menu. Below the search bar, there are tabs for 'Publication', 'Publisher', and 'Subject'. The page title is 'Personal Subscriptions'. There are two tabs: 'Current' and 'Add', with the 'Add' tab highlighted by a red circle. Below the tabs, there is a section titled 'Find the publication(s) to which you subscribe:'. This section has two search criteria: 'Publication title beginning with' and 'Containing the word(s)'. The 'Publication title beginning with' section has a dropdown menu with letters A-Z. Below this is a 'GO' button. The 'Containing the word(s)' section has a text input field. Below this is another 'GO' button. There is also a 'Connect Collections' section with a description and a 'Find out more >' link. At the bottom, there is a section titled 'Publisher name beginning with:' with a dropdown menu of letters A-Z. A red line points from the 'Add' tab to the 'Add' button at the bottom of the page. On the right side, there is a 'THIS PAGE IS SECURE' notification, a 'You are signed in as:' section with 'Additional Sign In' and 'Sign Out' buttons, and a 'My Profile' link. Below that is a 'Share Content' section with social media icons and a 'more >' button. At the bottom right, there is an 'Access Key' legend with five items: 'Free content', 'New content', 'Open access content', 'Subscribed content', and 'Free trial content'.

Step 6. Check the box to the left of the title and enter your **Subscription Number*** in the box to the right. Click the **Add** button at the top or bottom of the journal list.

ingentaconnect >

PUBLISHING TECHNOLOGY

Home / Personal Subscriptions

Personal Subscriptions

Current Add

Step 2: Check the box on the left to select a title
If a text box is displayed to the right of the title, please enter your subscription number. If no box is displayed, then no subscription number is required for this title. Please click add to submit the form once you have made your choices.
S indicates a subscription to this title has been activated. If you wish to claim additional access under this subscription please proceed as above.

ADD SEARCH AGAIN

Check boxes

- Environment of Care News, Joint Commission Resources, ISSN 1097-9913
- Joint Commission Journal on Quality and Patient Safety, Joint Commission Resources, ISSN 1553-7250
- Joint Commission Perspectives, Joint Commission Resources, ISSN 0277-8327
- Joint Commission: The Source, Joint Commission Resources, ISSN 1542-8672

Subscription #

ADD SEARCH AGAIN

THIS PAGE IS SECURE

You are signed in as:
(Personal registration)

Additional Sign In Sign Out

My Profile

Share Content

f t in more

Access Key

- F Free content
- N New content
- O Open access content
- S Subscribed content
- T Free trial content

You will receive an on-screen confirmation that your request has been received. Once access is verified, the journal will appear under the **Current** tab.

To request access for other titles to which you subscribe simply sign in with your username and password and follow the above instructions from Step 4 onwards.

Content to which you have subscriber access is marked with **S**

* Your subscription number is unique to you and assigned by **Paris Scholar Publishing**. If you do not know your subscription number, please contact us at:
<https://parisscholarpublishing.org/contact-us/>